gfirst LEP
growing gloucestershire

Agenda

Meeting title	GFirst LEP Board Meeting
Date/time/venue	13/12/2016 @ 08:30 to 10:30, Gloucestershire College - Gloucester Campus Room C126e (meet in reception at 8:15am)
Attendees	*Members:* **Adam Starkey (AS), (*Chair*),** David Owen (DO), Neill Ricketts (NR), (MH), Stephen Jordan (SJ), Mike Warner (MW), Claire Mould (CM), Rob Loveday (RL), Roman Cooper (RC) Mark Hawthorne (MH), Stephen Marston (SM) & Matthew Burgess (MB). *In attendance:* Lynn Stacey (Minutes), Pete Carr (PC), Sally Edgington (SE) Mally Findlater (MF), Nigel Riglar (Nigel R) Sarah Danson (SD) & Jonathan Davies (item 6)
Apologies	Diane Savory

No.	Item	Time	Who
1)	Welcome & Introduction.	08:30	AS
2)	Minutes of Last Meeting 4 October 2016 & Matters Arising (minutes attached)	08:35	AS
3)	Declarations of Interest (standard record attached)	08:45	All
4)	Growth Deal a) Recommendation from Investment Panel for A40 Over Roundabout scheme and Board funding decision b) Notification of change of project promoter for Cheltenham Spa scheme c) Advance notice of update of Assurance Framework for January 2017 d) Growth Deal performance update e) Growth Deal round 3 update and priority projects f) Feedback from Annual Conversation with Cities & Local Growth Unit	08:50	DO/Nigel R PC PC MF DO DO
5)	Growth Hub a) Partnership Agreement b) Update on funding agreements for Growth Hub Expansion and Growth Hub Network c) ERDF funding for core growth hub update	09:15	SD SD SD
6)	GIIF Award	09:35	DO
7)	Digital High Street Hub – part of the Growth Hub Network a) Proposal and investment decisions	09:40	JD
8)	Staffing update following GFirst LEP organisation review a) Staffing changes and Sector Groups proposals b) Update on preparations for Employment & Skills Board	10:10	DO DO/PC
9)	AOB	10:25	

Dates of Next Meetings:
➢ Tuesday 14th February 2017 @ 8:30

- Tuesday 25th April 2017 @ 8:30
- Tuesday 20th June 2017 @ 8:30
- Tuesday 8th August 2017 @ 8:30
- Tuesday 10th October 2017 @ 8:30
- Tuesday 12th December 2017 @ 8:30