

Meeting title		GFirst LEP Board Meeting	
Date/time/venue		12/12/2017 @ 08:30 to 10:30. Tewkesbury Park Hotel, Lincoln Green Lane, Tewkesbury GL20 7DN	
Attendees		<p><u>Members:</u> Diane Savory (DS) (Chair), Adam Starkey (AS), David Owen (DO), Neill Ricketts (NR), Roman Cooper (RC), Stephen Marston (SM), Mark Hawthorne (MH), Rob Loveday (RL), Stephen Jordan (SJ), Russell Marchant (RM), Jenny Raymond (JR) & Deborah Potts (DP)</p> <p><u>In attendance:</u> Lynn Stacey (Minutes), Dev Chakraborty (DC), Katie Jenkins (KJ), Nigel Riglar (Nigel L), Steve Lydon (SL), Neil Hopwood (NH) for items 5ii-5iv, Mally Findlater (MF) for item 5i, Barry Bodin-Jones (BBJ) for item 5v, Martin Revill & Ben Watts (GCC) for item 7i & Matt Smith for item 7ii.</p>	
Apologies		Mike Warner	
No.	Item	Time	Who
1)	Welcome & introduction I. New board member introduction II. Industrial Strategy Launch, LEP Review, Ney Report	08:30	DS DO
2)	Minutes of Last Meeting 10 October 2017 & Matters Arising (minutes attached)	08:45	DS
3)	Declarations of Interest (standard record attached). Please declare any pecuniary or personal interests relating to specific matters on the agenda.	08:55	All
4)	Governance I. Board Member Re-election – paper attached	08:56	DO
5)	Programme Management I. Advance Renewable Energy Research Centre Project – paper attached II. Cheltenham Spa project approval – paper attached III. Reallocation of Funds Update – paper attached IV. Programme Update – paper attached V. Forest of Dean Growth Hub	09:00	MF NH NH NH BBJ
6)	Business Engagement I. Business Management Group	09:35	RC/DC
7)	Strategy Introduction to both presentations I. Gloucestershire Connects - Martin Revill (Systra) and Ben Watts (GCC) II. Digital Technology – Matt Smith	10:00	NR MR & BW MS

Dates of Next Meetings:

- Tuesday 20th February 2018 @ 8:30
- Tuesday 17th April 2018 @ 8:30
- Tuesday 5th June 2018 @ 8:30
- Tuesday 11th September 2018 @ 8:30
- Tuesday 4th December 2018 @ 8:30