

Meeting title		GFirst LEP Board	
Date/time/venue		Tuesday 7 th December, 2021 – 9.00am to 11.00am Venue: Board Room, Business School, University of Gloucestershire, Longlevens GL2 9HW and via Microsoft Teams	
Attendees		<p><u>Members:</u> Ruth Dooley (RD) <i>Chair</i>, Tyler Attwood (TA), Matt Charman (MC), Doina Cornell (DC), Jim Grant (JG), Emma Hanby (EH), Mark Hawthorne (MH), Russell Marchant (RM), Ian Mean (IM), Deborah Potts (DP), Jenny Raymond (JR), Neill Ricketts (NR), Joe Roberts (JR)</p> <p><u>In attendance:</u> Richard Cook (RC), David Owen (DO), Karen Campbell (minutes), Pete Carr (PC), Dev Chakraborty (DCh), Carl Creswell (CC), Sarah Danson (SD), Patrick Forde (PF), Neil Hopwood (NH), Emily Manser (EM), Kaye Turner (KT)</p> <p><u>Apologies:</u> Anwen Jones (AJ), Nicola Bird (NB), Steve Mawson (SM)</p>	
Apologies			
No.	Item	Time	Who
1)	Welcome & introductions	9:00	RD/ALL
2)	Minutes of: - last LEP Board meeting 28 th September 2021 and matters arising	9:05	RD/DO
3)	Declarations of interest available on the GFirst LEP website – https://www.gfirstlep.com/about-us/the-board/register-of-members-interests/ Please declare any pecuniary or personal interests relating to specific matters on the agenda.	9:10	RD
4)	Appointment of a Vice Chair Appointment of an Equality, Diversity and Inclusion Champion	9:15	RD
5)	Strategic Update a) LEP Review b) LEP Income Streams and Activities c) Western Gateway d) Programme Update – for information	9:25	DO PF RD/DO NH
6)	Activity Updates a) Growth Hub Network	9:55	JR/SD

	b) Business Group reporting – future board meetings c) Education & Skills <ul style="list-style-type: none"> o Strategy o Employment Charter d) GIFF Update		RD/DC PC/IM KT
7)	Board Member Updates a) Health Partnerships b) Tackling the Root Causes of Upstream Unhealthy Urban Development – seminar feedback	10:35	DP NB/JR
8)	AOB Please notify in advance of the meeting if you have AOB <ul style="list-style-type: none"> • One action for all board members to take away • Two positive PR stories from the meeting 	10:55	ALL

Future Board meeting dates:

Board Away Day;

Tuesday 25th January, 2022 – 12 noon to 6pm at The Queen’s Hotel, Cheltenham GL50 1NN

Board meeting dates for 2022;

Tuesday 15th February

Tuesday 17th May

Tuesday 20th September

Tuesday 6th December

Timings for all Board meetings are 9.00am to 11.00am

Meeting	Growth Hubs	Business Groups
<i>February</i>	Gloucester Tewkesbury Cheltenham	Energy Retail and High Streets Construction and Infrastructure
<i>May</i>	Forest Stroud Cirencester	Cyber Tech Agri Food and Rural
<i>September</i>	Gloucester Tewkesbury Cheltenham	Business Membership Group Business and Professional Advanced Engineering & Manufacturing
<i>December</i>	Forest Stroud Cirencester	Banking and Finance Tourism and Visitor Economy