

Gloucestershire Business School, Longlevens, Gloucester GL2 9HW Attendees Members: Ruth Dooley (RD) Chair, Ian Mean (IM) Vice Chair, Lucy Act Tyler Attwood (TA), Matt Charman (MC), Richard Cook (RC), Mark Hawthorne (MH), Jackie Labbe (JL), and Jenny Raymond (JRay) In attendance: David Owen (DO), Jo Holt (JH), Rowena Hay (RH), Paul Joe Coyne (JC) and James Weston (JW) Apologies Emma Hanby (EH), Joe Roberts (JR), Deborah Potts (DP), Nicola Bird (Matt Lennard (ML) No. Item Action 1) Welcome & introductions RD welcomed members, observers and guests to the meeting. 20 2) The minutes of last LEP Board meeting of 6 th June, 2023 were agreed as a true and accurate record. There were no matters arising. 31 3) Declarations of interest There were no changes recorded to the published declarations of interest. 4 4) Gloucestershire Infrastructure Investment Fund (GIIF) Board members considered the commercially confidential board paper and agreed with the proposed actions. Board members requested that the executive team explore the potential for interest charges on loans to Adventure 270 and Rockeby. 5 5) Proposal for Integration of GFirst LEP Into Gloucestershire County Council DO presented the confidential board members. Directors of GFirst LEP CiC limited agreed: 1	IVIII IULES			
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GFirst LEP CiC Ltd	lined in the paper for the the orderly wind down of DO/PF	1. The pr GFirst		
2. The transfer of GFirst LEP assets to Gloucestershire County Council	GFirst LEP assets to Gloucestershire County Council DO/PF	2. The tr		

	 A change to the memorandum of understanding and articles of association of the company to enable a board of directors of three members from 1st April 2024 until closure That the three members from 1st April 2024 should be the current Chair of GFirst LEP and the two local authority members of the LEP board (ex-officio) The GFirst LEP Board: Agreed to endorse the timeline for transfer of functions to GCC as outlined in the paper Noted the medium-term process for full integration 	DO/PF
	 Endorsed the proposals for integration of LEP functions Approved the use of GIIF to underwrite any reduction in the expected income for 2024/25 and 2025/26 Authorised the LEP CEO and Finance Director to implement the proposals outlined in the paper 	DO/PF
6)	LEP Board Membership & Terms of Office In the light of impending changes, the Board agreed, and it was subsequently confirmed by DHLUC, to extend the terms of membership of Deborah Potts and Jenny Raymond to 31 st March 2024.	
7)	Board member feedback on Business Groups RD provided an update on the work of the Energy Business Group RD asked that all board members ensure they are carrying out their reviews of Business Groups and Growth Hubs	ALL
8)	AOB There was no other business. Next board meeting is 9.00am to 11.00am, Tuesday 12th December and will focus on the Gloucestershire Economic Strategy.	